

DEPARTMENT OF SAVINGS AND MORTGAGE LENDING

JOB VACANCY NOTICE

Opening Date: Immediately
Number of Openings: 2
Classification: Exempt
Closing Date: Until Filled
Location: Statewide

Posting number: SML-328
Duration of Job: Regular Full Time
Group/Class #: B23/1106
Salary*: \$4,599 min - \$7,532 max
*Commensurate with qualifications
and experience

Military Specialty Codes:
Army-36A; **Navy-**N/A;
Coast Guard-F&S, FIN10;
Marine-3404, 3408, 8844;
Air Force- 6FOX1, 65FX,65WX

Additional information on the SAO Military Crosswalk is available here:

http://www.hr.sao.state.tx.us/Compensation/MilitaryCrosswalk/MOSC_AccountingAuditingandFinance.pdf

JOB TITLE: Financial Examiner IV – Thrift Examinations

JOB DESCRIPTION: Performs complex and advanced examination, investigation and analysis of thrift institutions. Work involves supervision of major areas during examinations, including the review of business and accounting records to determine asset condition, adequacy of capital, competency of management and compliance with laws and regulations. Functions as a lead examiner in small and moderate size institutions. Has broad latitude in the exercise of independent technical judgment and is responsible for training and assisting other examiners.

EXAMPLES OF WORK PERFORMED:

- ◆ Investigates lending activity, credit practices, and business operations of financial institutions requiring a degree of judgment and experience.
- ◆ Prepares examination comments to be included in the overall report of examination.
- ◆ Assesses the competency of management in assigned area of examination work.
- ◆ Participates in meetings with management and board of directors of institution to discuss examination findings.
- ◆ Supervises, trains, and evaluates subordinate examiners.
- ◆ Functions as a lead examiner in small and moderate size institutions.

GENERAL REQUIREMENTS:

- ◆ Must possess valid Texas driver's license and be willing to travel up to 80% of the time.
- ◆ Graduation from an accredited four year college or university with major course work in business, finance, economics, or accounting, with a minimum of nine hours in accounting required.
- ◆ Minimum three (3) years of experience with significant responsibilities in financial institution auditing/examining, including supervision of subordinates and contact with senior management and directors.
- ◆ Sound knowledge of financial institution fundamentals and both state and federal regulatory environment preferred.
- ◆ Certified Public Accountant, Certified Internal Auditor, or FDIC/FRB/OCC Commissioned Bank Examiner designation a plus.

KNOWLEDGE, SKILLS AND ABILITIES:

- ◆ Well-developed supervisory skills.
- ◆ Excellent written and verbal communication skills, including the ability to assist with training less experienced or lower level examination staff.
- ◆ Personal computer proficiency, preferably with both word processing and spreadsheet software.
- ◆ Knowledge of audit/examination procedures and examination report writing.
- ◆ Extensive knowledge of state and federal statutes and regulations and Departmental policies.
- ◆ Good analytical abilities; ability to develop and modify work procedures to improve efficiency.
- ◆ Interpersonal skills and ability to work as part of a team and self-motivation to work independently and unsupervised to complete work by identified deadlines in sometimes stressful situations.
- ◆ Ability to meet deadlines, handle multiple tasks and work independently with moderate supervision.

NOTE:

- ◆ The position may require additional work hours including evenings, weekends, and/or holidays to meet deadlines.
- ◆ The job posting in no way states or implies that the duties listed above are all inclusive. Employees are required to perform other duties as assigned.

Males born on or after January 1, 1960, will be required to present proof of Selective Service registration on the first day of employment or proof of exemption from Selective Service registration requirement. All offers of employment are contingent upon the candidate having legal authorization to work in the United States. Failure to present such authorization within the time specified by the U.S. Department of Labor will result in the offer being rescinded. All offers of employment are also contingent upon satisfactory credit check.

HOW TO APPLY:

Submit State of Texas Application via Work in Texas/mail/in person to 2601 N. Lamar Blvd., Ste. 201, Austin, TX 78705, or via fax 512-475-1505. Resumes will not be accepted in place of a completed application. Applications are available at <https://twc.texas.gov/jobseekers/state-texas-application-employment>. For directions or to request physical accommodations, please call Human Resources at 512-475-0614.

E-Verify – This organization participates in E-Verify. This employer will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee’s Form I-9 to confirm work authorization.

Department of Savings and Mortgage Lending is an equal opportunity employer.