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From: listserv@sml.texas.gov
To: Company Contacts
Individual Applicants and Licensees
CC: TX-SML Listserv

Notice of Renewal Timeframe and Requirements for Mortgage Industry Licensees

October 28, 2011

- **November 1 – December 31, 2011** – is the renewal period for all licenses that were in a renewable status as of October 31, 2011. Renewable status is defined in the Renewals Handbook.
- **8 hours of continuing education** – is required by each licensed individual prior to renewal approval. If a licensed individual does not take the required continuing education the renewal request will be denied and the license will expire.
- **License deficiencies or requirements** – need to be resolved prior to requesting renewal. If deficiencies or requirements are not resolved this could affect the acceptance of the renewal request.
- **Fees** – in addition to the renewal fee, there will be a NMLS processing fee included on each renewal payment. All fees paid are non-refundable and non-transferable.
- **If a license is not renewed it will expire on January 1, 2012**.
- Additional information regarding the renewal process is available at the NMLS Resource Center.