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From: Douglas B. Foster, Commissioner
To: Company (MU1) Contacts
CC: Company (MU1) Qualifying Individuals

REMINDER - First Quarter CY 2011 Mortgage Call Reports Due May 15, 2011

April 27, 2011

You have been receiving a steady stream of information from the NMLS staff regarding the implementation of the Mortgage Call Report filing functionality. I wanted to take this opportunity to let you know specific information regarding your filing as a Texas SML license holder.

- Mortgage Call Report functionality will be available through the NMLS on Monday, May 2, 2011.
- Any company that holds, or did hold, an approved MU1 license issued by Texas SML between the reporting period of January 1 and March 31, 2011, must file the Mortgage Call Report by Sunday, May 15, 2011, even if the company did not conduct any residential mortgage loan activity during the reporting period.
- The Mortgage Call Report must be filed under the company's NMLS Unique ID #; individuals are not able to file the report under an individual's NMLS Unique ID #.
- Texas SML will not be requiring any additional production filing outside of the quarterly Mortgage Call Report filed through the NMLS.
- Failure to file a quarterly Mortgage Call Report, or filing after the May 15 due date, could result in an administrative penalty of \$250.
- A company will be denied license renewal if any quarterly Mortgage Call Report filing is missing or if there are any related administrative penalties still outstanding.
- No Mortgage Call Report filing fee will be collected by Texas SML although NMLS may, at some point, begin collecting a fee to support the processing activity and resulting analytical reporting.
- All Mortgage Call Report data is confidential and will not be released in a manner other than in a state or county-wide aggregate display.

Visit the [NMLS Resource Center > Mortgage Call Report](#) to find out what information your company will need to submit as part of the NMLS Mortgage Call Report, and how to file.

Any questions on how to file a Mortgage Call Report should be directed to the NMLS Call Center at 240-386-4444.