

From: licensing@sml.state.tx.us
To: Mortgage Brokers
Subject: Important Notice from TDSML (01/01/2010)

Re: 2009 Annual Report Filing

**** Action Required ****

This correspondence serves to notify Mortgage Brokers that the department's online Annual Report Collection System is now available. Details for filing the 2009 annual report are as follows:

- Who: Mortgage Brokers who were licensed during any part of the 2009 calendar year, even if no loan activity occurred
- What: Annual reporting of loan origination/production data for you and any loan officers you sponsored as an individual Mortgage Broker and/or as the designated representative for an Entity Mortgage Broker during the 2009 calendar year
- When: No later than February 28, 2010 (filing on or after March 1, 2010 will serve as a basis for disciplinary action including, but not limited to, the assessment of administrative penalties and possible suspension of your license)
- How: All reporting MUST be done online through the department's Annual Report Collection System at <http://www.sml.state.tx.us:8080/mbar/mbarLogin.jsp> or by navigating to our website <http://www.sml.state.tx.us> and clicking on the link titled *File Annual Report* under the *Quick Links* section on the right-hand side
- Why: To be in compliance with the Mortgage Broker License Act

If you have any questions, you may contact the Division of Licensing via e-mail at licensing@sml.state.tx.us or telephone at 512-475-1350.